



### 3mm Bleed area

This will be trimmed off during the finishing process.



### 10mm Safe Zone

Place all text, images (unless you want them to bleed), or important graphics within this area to avoid them being trimmed off during the finishing process.



### Trim Line

This is the finished size of the page.



### Spine

This is the edge of the book, to determine the width this needs to be, use our Spine Calculator located at: [www.flexpress.co.uk/spine-calculator/](http://www.flexpress.co.uk/spine-calculator/)



### Inside Spine

This is where the pages are bound onto the cover. Anything printed here will not be visible, and should be left blank.

# BACK COVER

**SPINE - WIDTH WILL CHANGE DEPENDING ON PAGE QUANTITY/THICKNESS**

# FRONT COVER

**INSIDE FRONT COVER**

**INSIDE SPINE -- BINDING AREA -- ANY GRAPHICS HERE WILL NOT BE VISIBLE**

**INSIDE BACK COVER**